

## BATH TOWNSHIP BOARD OF TRUSTEES

December 29, 2017

The Reorganization Meeting for the year 2018 was called to order by the Fiscal Officer, Mrs. Brown. Other township personnel present were Mr. Martin, Mr. Pitstick, Mr. Ross, Mr. Heizer, and Mr. Miller.

Mr. Martin nominated Steve Ross to continue to serve as Chairman in order to see the township through the health insurance situation; seconded by Mr. Pitstick. Roll call: three ayes, no nays; motion carried. Mr. Ross then continued with the business of the reorganization meeting calling for a nomination for Vice Chairman. Mr. Ross nominated Mr. Martin to serve as Vice Chairman; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

The Board then reviewed the following Resolutions:

**Resolution 1-2018:** Providing for an hourly wage schedule for the employees and the salary method to pay the trustees: The Trustees' salaries will be paid using the salary method and be paid solely from the General Fund per ORC Section 505.24. The effective date for hourly wages is December 30, 2017. Mr. Martin made a motion to approve; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**Resolution 2-2018:** Providing for the appointment of the Road Supervisor and Laborers: Effective December 30, 2017, Vern Heizer will receive an hourly wage of \$24.75 plus \$7,000 per year supervisory pay, paid monthly; Michael Burchett \$21.75; Michael Rhoades \$19.75; and Robert Harris \$19.75. The hourly rate for temporary help is "up to \$12.00" per hour. Mr. Martin made a motion to approve; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**Resolution 3-2018:** Providing for the appointment of the Cemetery Supervisor, Grounds Foreman, and Laborers: Effective December 30, 2017, Pat Partee will receive an hourly wage of \$19.00 plus \$2500 per year supervisory pay, paid monthly; Travis Harrell \$19.75; Matt Trimbach \$19.00; and Seth Treon \$17.75. The hourly rate for temporary help is "up to \$12.00" per hour. Mr. Pitstick made a motion to approve; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried. (See Resolution 6-2018 for Cemetery Supervisor.)

**Resolution 4-2018:** Providing for paid vacations, holidays, and sick leave, and health, vision, and dental premiums, and other fringe benefits, effective January 1, 2018. The Board discussed Mrs. Phillips' request to incorporate a bereavement leave into the sick leave policy. Mr. Ross stated that the Board would take her request under advisement. In order to account for non-reimbursement of Medicare payments, the Board discussed adding "except where prohibited by law." Mr. Pitstick made a motion to include the phrase; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried. Mr. Martin then made a motion to approve the Resolution; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**Resolution 5-2018:** Providing for the appointment of a Zoning Clerk: appointing Teresa Phillips at the rate of \$250 per month, effective January 1, 2018. Mr. Pitstick made a motion to approve; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

**Resolution 6-2018:** Providing for the appointment of a Cemetery Supervisor and a Secretary/Office Manager: Effective December 30, 2018, Teresa Phillips will receive an hourly wage of \$20.75 plus \$5,000 per year supervisory pay to include regular reports to the Board of Trustees, paid monthly. The approximate time allocation to be 25% office and 75% cemetery. Martin made a motion to approve; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**Resolution 7-2018:** Providing for the appointment of a Member of the Zoning Commission and fixing the rate of compensation at \$75 per meeting attended, effective January 1, 2018: Robin Joseph to be reappointed to the five-year term ending December 31, 2022. Mr. Martin made a motion to approve; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**Resolution 8-2018:** Providing for the appointment of a Member of the Board of Zoning Appeals and fixing the rate of compensation at \$75 per meeting, effective January 1, 2018: Michael Uecker to be reappointed to the five-year term ending December 31, 2022. Mr.

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Martin made a motion to approve; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**Resolution 9-2018:** Providing for post-retirement compensation of accumulated sick leave and vacation pay: no changes, effective January 1, 2018. Mr. Martin made a motion to approve; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

**NEW BUSINESS:** The annual inventory must be submitted to the County Engineer by January 8, 2018.

The Board agreed to hold the regular meetings of the Board on the first, third, and fifth Wednesdays at 7:00 pm at the township building. The next meeting will be January 3, 2018.

Citing R.C. 121.22 (G)(1) To consider the employment of a public employee: Mr. Ross called for an Executive Session. Mr. Martin made the motion; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mr. Ross noted that the Board would not have anything to report after the Executive Session.

Before leaving Mr. Bill McMillan, 1447 Mill Race, asked about the financial workings of the Township. The Board gave a synopsis of government accounting, funds, budgeting, and tax revenues.

After closing the Executive Session, Mr. Martin made a motion to adjourn; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

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Elaine M. Brown, Fiscal Officer

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Steven E. Ross, Chairman