

## BATH TOWNSHIP BOARD OF TRUSTEES

November 29, 2017

This regular meeting of the Bath Township Board of Trustees was called to order by Mr. Ross. Other township personnel in attendance were Mr. Martin, Mr. Pitstick, Mr. Heizer, Mr. Miller, Mr. Trimbach, and Mrs. Brown. Mr. Martin made a motion to approve the agenda; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mr. Martin made a motion to approve the minutes of the November 15<sup>th</sup> meeting; seconded by Mr. Pitstick. Roll call: three ayes, no nays; motion carried. Mr. Pitstick made a motion to approve payment of the bills totaling \$36,799.02; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

**OLD BUSINESS:** Mr. Ross presented a revised cost comparison spreadsheet of King Agency vs OPEC. (See November 15<sup>th</sup> meeting.) The King policies are approximately \$66,000 less annually. However, as Mr. Ross pointed out, the Anthem rates could change effective May 1 if our claims increase during the first four months of 2018. Jefferson Health Plan has not yet submitted an invoice for our run-out claims incurred in 2017 that will be processed in 2018. Mr. Ross will be holding a meeting with the employees to review the policies. For now, he encouraged everyone to take care of any routine appointments sooner rather than later in the month. He also explained how TASC, the third party administrator for the HRA, handles reimbursements. There is still some set up work to do with them. Finally, he thanked Mrs. Brown and Mrs. Phillips for their assistance with all the paperwork.

**STAFF REPORTS:** Mr. Heizer, Road Supervisor, reported that the guardrail replacement on Armstrong Road was completed.

In her written report, Mrs. Phillips, Cemetery Supervisor, stated that the unseasonably warm weather has allowed the cemetery crew time to finish putting VA flag holders, provided by the Veterans Administration in Xenia, into the cement foundations and to clean out the honeysuckle along the south side of the cemetery. She reported that Neil Fogarty, president of Woodland Cemetery in Xenia, would like to rent our mausoleum casket lift occasionally. (Woodland Cemetery Association is a 501c(3)non-profit association.) The Board discussed pricing, delivery, and a rental agreement approved by the Prosecutor that would include an indemnity clause. The Board agreed that Mrs. Phillips should check with Forston & Associates about rental fees and then consult with Mr. Fogarty before proceeding with the preparation of an agreement. Mr. Pitstick suggested a minimum of \$200/day plus \$100 delivery/pickup. (The lift was purchased in 2000 for \$14,622 from Forston & Associates.) Mr. Ross reported that a gentleman had noted that some grave foundations in the sections on either side of the church appear to be sinking. Mr. Trimbach, Mr. Heizer, and Mr. Anderson agreed that some of the old foundations are probably at ground level. Mr. Trimbach noted that when there is a safety issue, they have the monument company remove the stone so that the cemetery crew can replace/repair the foundation. Mr. Martin recalled that restoration work was done a couple years ago in the old section behind the church.

Mr. Miller, Zoning Inspector, reported on the condition of the property at 850 Herr Road. It does not appear that Mr. Holliday has done anything to clean up the debris. Mr. Miller has sent him another letter stating that the Board could hold a nuisance hearing and based on the findings, have the debris removed with the cost put on his property tax bill. He gave him 15 days. Mr. Pitstick suggested that Mr. Holliday might contact a salvage yard about getting a dumpster.

**NEW BUSINESS:** Mr. Martin made a motion to approve reallocations in the General Fund \$54.98 to Administration-Dental Insurance from Salaries-Trustees' Staff; in the Road Fund \$22.44 to Dental Insurance from Professional & Technical Services; in the Cemetery Fund \$25.60 to Dental Insurance from Professional & Technical Services; in the Road Fund \$339.98 from Repairs & Maintenance to Small Tools & Minor Equipment; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

The Board reviewed an "Agreement for Deposit of Public Funds" concerning the Ohio Pooled Collateral System program from Fifth Third Bank. All of their public unit clients must actively opt in to OPCS with their choice of options. Mrs. Brown, Fiscal Officer, had spoken to Mr. Amit Gautam, Senior Audit Manager, State Auditor's Office. He agreed that Option 1: Opt in at the collateral floor rate was adequate. Mr. Martin made a motion to opt in with Option 1 on Fifth Third's "Agreement for Deposit of Public Funds"; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

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The Board reviewed a letter prepared at the request of Attorney Richard Barnes, who is representing the person charged with painting graffiti on Wilkerson Road. The letter states that in July the Board had approved application of fog seal over the chip/seal that was applied prior to the accident. In October after the accident the fog seal was applied. While the spray paint has bled through the fog seal to some extent, the Board does not plan to do anything more. Mr. Ross stated that he hasn't noticed anything. Mr. Martin made a motion to send the letter to Mr. Barnes; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mr. Pitstick made a motion to set the year-end meeting and the reorganization meeting for 10am Friday December 29; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

## **CORRESPONDENCE:**

- Michael Mayer, City of Fairborn Solicitor: letter requesting the release of any claim of delinquent taxes owed Bath Township on property at 100 Dellwood Drive. Mr. Martin made a motion to approve the release to help the city clean up blighted properties; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mrs. Kassie Lester, 750 Herr Road, noted that there are dead branches at 235 and Byron Road that need to be removed.

Ms. Linda Collins, Fairborn Daily Herald reporter, asked Mr. Miller about the status of the cleanup of Mr. Moss' property on Adams Road. She then asked Mr. Heizer about our salt inventory. Mr. Heizer noted that the road crew had delivered to Miami Township 40 of the 100 tons of salt the we had included with our order. The Fiscal Officer will be issuing a bill for the salt. Since Bath Township and Miami Township have a mutual non-emergency work agreement, we do not charge for delivery.

Concerning the traffic signal at Dayton Yellow Springs Road and Linebaugh Road, Mr. Pitstick reported that he had talked with Charlie Thomas again and that Charlie would like to talk with Mr. Geyer first. (See November 15<sup>th</sup> minutes.)

Mr. Ross reported that he had attended the Government Affairs Breakfast at the Fairborn Senior Center. Attorney General Mike Dewine was the speaker.

There being no further business, Mr. Martin made a motion to adjourn; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

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Elaine M. Brown, Fiscal Officer

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Steven E. Ross, Chairman