

BATH TOWNSHIP BOARD OF TRUSTEES

July 5, 2017

This regular meeting of the Bath Township Board of Trustees was called to order by Mr. Ross. Other township personnel in attendance were Mr. Martin, Mr. Pitstick, Mr. Heizer, Mrs. Phillips, Mr. Miller, Mr. Trimbach, and Mrs. Brown. Mr. Martin made a motion to approve the agenda; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mr. Martin made a motion to approve the minutes of the June 21st meeting; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mr. Pitstick made a motion to pay the bills totaling \$76,212.62 which includes \$29,000 for the 2017 Silverado pickup truck and \$9,657 for gravel for the chip/seal road project, and to approve the transfer of \$5,213.50 from the checking account to the Perpetual Care Fund savings account; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

PUBLIC HEARING: Mr. Ross opened the public hearing on the 2018 budget. A Notice of Public Hearing was published in the Fairborn Daily Herald on June 17. Mr. Ross asked if any persons in attendance wanted to make comments on the budget, pro or con. Hearing no response, he called for a motion to close the public hearing. Mr. Martin made a motion to close the public hearing; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. The Board and Mrs. Brown, Fiscal Officer, then proceeded to review the budget with particular emphasis on the General, Road, and Fire funds which receive property tax monies. Mrs. Brown noted that she has not certified additional receipts in the Cemetery Fund, but based on the current year's revenue to date she estimates that the amount is understated by at least \$90,000. Mr. Ross gave a report on the history of the Byron Cemetery Perpetual Care Fund which was established in 2005 and now has a balance of \$440,590. It was noted that until a new fire contract is negotiated the Fire Fund budget is only a guessimate. Mr. Martin made a motion to approve the budget as prepared; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mrs. Brown had also submitted the Fund Summary Reports through the end of June. (Note: The budget is submitted to the Greene County Auditor for review followed by a public hearing by the Greene County Budget Commission for final review and approval.)

OLD BUSINESS: Concerning the park walking path, Mr. Ross noted that Assistant Prosecutor Hayden will be having a telephone conference tomorrow with the Waterford Landing attorney.

Mr. Ross signed a letter to Ohio Insurance Services asking them to prepare healthcare options for our consideration. At present Bath Township is still part of OPEC-HC but the administrator is now Benovation, not The Jefferson Health Plan. Mr. Ross noted that our first priority is that there is continuous healthcare for our employees. Secondly, is not getting involved in a lawsuit which is why the township is staying with OPEC-HC through the contracted period. Last but not least is conserving taxpayer money. Mr. Ross noted that we are also getting a proposal from Burnham and Flower. He would like to get at least one more proposal.

STAFF REPORTS: Mr. Heizer, Road Supervisor, reported that the new pickup truck was delivered on Monday and driven in the 4th of July parade. Arrangements have been made to install strobes and a new light bar since the old one could not be removed from the vehicle that was traded in. He discussed with the Board whether or not to apply a fog seal on the roads that were chip/sealed in June. Mr. Heizer would like the fog seal applied in the next few weeks. Miller Mason is almost finished sweeping the roads. Mr. Heizer received a concern from a motorcyclist about the loose gravel. Mr. Pitstick noted that there were a few places on Wilkerson where the gravel was a little thick. Mr. Heizer explained that besides giving a nicer look the fog seal provides an asphalt emulsion that acts as a sealant. Miller Mason had quoted a price of \$10,000 to do the fourteen roads in the initial proposal. Mr. Heizer will follow up on the pricing that would include Wilkerson. Mr. Pitstick made a motion to have Miller Mason do a fog seal application to the roads chip/sealed this year; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried. Mr. Heizer reported that he is still trying to contact the inspector to examine the chip/seal done last year in Country Acres.

Mrs. Phillips, Cemetery Supervisor, submitted the Byron Cemetery sales report for the first half of 2017 which shows a 41% increase over the first half of 2016. The Board complemented Mrs. Phillips on the operation. Concerning the water/drainage issues, she noted that the situation is much improved. She also presented the contract from Dodds Monuments for the new Coldspring Columbarium. The total cost is \$24,278—\$20,778 for the Columbarium plus \$3,500 for the crane and installation. The Cemetery is responsible for the foundation. A deposit of \$12,139 is due with the order. Mr. Martin made a motion to purchase the Columbarium; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

BATH TOWNSHIP BOARD OF TRUSTEES

July 5, 2017

Mr. Miller, Zoning Inspector, reported that with a change in ownership The Province has requested a change in their signage. Mr. Miller explained that since this development was a PUD there is nothing in the Zoning Resolution that covers signage. The Resolution provides for the Board of Trustees to make minor changes in a PUD plan. That being the case, Mr. Miller has asked The Province to make a presentation to the Trustees possibly at the next meeting, explaining the changes they want to make. The proposed changes would be for a larger sign and lighting. Mr. Pitstick noted that Sugarcreek Township and some of the cities are regulating lighting to avoid light pollution. Mr. Miller stated that our Resolution does consider light pollution in commercial development, but The Province is zoned residential. The Board and Mr. Miller briefly discussed the management of the fire/EMS runs to The Province. Mr. Pitstick suggested that Mr. Miller meet with the new management and explain the problems that the Township has had with the number of runs that The Province has had in the past.

NEW BUSINESS: Mr. Martin made a motion to approve a reallocation in the Gasoline Tax Fund for \$9700 from Contracted Services to Operating Supplies-Highway Materials-Gravel; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mr. Martin made a motion to approve Supplemental Appropriation 21-2017 to reduce General Fund-Transfers Out by \$700 and Road Fund-Transfers Out by \$3,300 and to add \$35,000 to the Road Fund-Motor Vehicles; seconded by Mr. Pitstick. Mrs. Brown explained that since she had not certified corresponding Transfers In when she prepared the Permanent Appropriation in March, she needed to delete the Transfers Out appropriations. Roll call: three ayes, no nays, motion carried.

Mr. Martin made a motion to approve Resolution 22-2017: providing for the destruction of noxious weeds at 4953 Bath Road and certification to the County Auditor that there were noxious weeds and that they were cut/removed by the Bath Township road crew and to request that charges of \$562.50 be entered on Joseph Sunday's tax duplicate; seconded by Mr. Pitstick. Mrs. Brown stated that the Road Department had submitted a complaint form listing the noxious weeds that were observed. Mr. Pitstick suggested that Mr. Heizer also include a photo. Roll call: three ayes, no nays, motion carried. Mr. Martin reported that the old Greene Country Club golf course is covered with Canadian thistles. He noted that there is a new owner. Mr. Heizer will follow up on the complaint.

CORRESPONDENCE: none

Mr. Ron Shields, 2800 Old Yellow Springs Road, asked if Mr. Heizer could have the road crew cut the brush in the road right-of-way on the hillside in front of his house.

Mr. David Anderson, 3600 Byron Road, asked for clarification on how secure the Byron Cemetery Perpetual Care Fund was from the money being diverted to other uses. Mrs. Brown stated that the Perpetual Care Fund is a Restricted Fund and by law can only be used for the purposes for which it was established. She also noted that at the suggestion of the state auditor the \$1032 in the Cemetery Bequest Fund was transferred to the Byron Cemetery Perpetual Care Fund in 2012 with Greene County Court approval. (Note: It was determined by the Assistant Prosecutor that the original bequest of \$500 in 1968 was restricted, not non-expendable.)

Mrs. Clements-Pitstick, 4612 W. Enon Road, asked about the status of the fire contract negotiations. Mr. Ross speculated that it might be November before the parties get down to business. There was discussion on the timing of the fire levy, the soft-billing situation, the calculation and billing of a run based on the personnel and services delivered, the agreement that the township has with A.M. Management. Mr. Ross reported on a collection notice received by a township resident. He had contacted the City and received an email from Chief Riley that the notice had been sent in error and the billing company is supposed to contact the resident with an explanation.

Mr. Martin made a motion to go into Executive Session to discuss the promotion and compensation of a public employee; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mr. Ross called the regular meeting back to order. Mr. Martin made a motion to appoint Patrick Partee to the position of Byron Cemetery Grounds Foreman with a stipend of \$2000 per year,

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July 5, 2017

paid monthly, effective upon his acceptance of the position; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mr. Martin made a motion to adjourn; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Elaine M. Brown, Fiscal Officer

Steven E. Ross, Chairman