

BATH TOWNSHIP BOARD OF TRUSTEES

January 18, 2017

This regular meeting of the Bath Township Board of Trustees was called to order by Mr. Ross. Other township personnel in attendance were Mr. Martin, Mr. Pitstick, Mr. Heizer, and Mrs. Brown. Mr. Martin made a motion to approve the agenda; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mr. Martin made a motion to approve the minutes of the January 4th meeting; seconded by Mr. Pitstick. Roll call: Ross, abstain; Martin, aye; Pitstick, aye; motion carried. Mr. Pitstick made a motion to pay the bills totaling \$42,703.97; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

OLD BUSINESS: Mr. Ross noted the gradual increase of EMS runs to The Province. He believes it may be time to contact them again. Management has changed hands since they last talked. Mr. Miller will reach out to them to discuss the issue.

STAFF REPORTS: Mr. Heizer and the Board discussed how to handle the situation on Pine Hill Drive. The township snowplow drivers have not been plowing/salting the road because they cannot turn around. Mr. Bentley has a chain across his driveway and during severe weather turning around in the Smith driveway is extremely difficult due to the stone wall. Sometimes if weather permits, the driver is able to back up the road. Mr. Pitstick reported that he and Mr. Heizer had talked with Mr. Bentley. Mr. Pitstick has also talked with Assistant Prosecutor Hayden. The Board agreed that Mr. Heizer should show Mr. Smith how difficult it is to maneuver the snowplow while avoiding the wall.

Mr. Heizer and Mr. Ross will be reviewing the project list for the County Engineer's Collective Bid application that needs to be approved at the February 1st meeting. Mr. Heizer reported on pothole repairs on Bath Road.

The Board reviewed Mrs. Phillips' cemetery report. She submitted information about an outside information/message board to be installed near the cemetery office parking lot. She had calculated that building the glass enclosure alone would cost almost as much as the complete board. Mr. Martin made a motion to purchase the message board for \$562.85 (plus shipping); seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mrs. Phillips suggested charging a fee for installing VA Medallions on crypt fronts and clarifying the wording of pricing for Markers in the cemetery brochure. The medallion installation requires removing the crypt front, using a special epoxy glue to apply the medallion, and then allowing it to dry for 48 hours before replacing the crypt front. Mr. Martin made a motion to charge a \$50.00 fee for installing VA Medallions on a crypt front and the rewording in the brochure; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. Mrs. Phillips had also submitted information about indigent burials from various sources for the Board to review. Jan Burrowes from the Ohio Cemetery Association will be forwarding a copy of the "Ohio Cemetery Law Book."

The Board reviewed the 2016 Cemetery Sales Report. Total sales receipts were \$399,052.59, up 1.6% from 2015. The total number of burials including inurnments was 220, down from 226 in 2015. Mr. Ross noted that he and Mrs. Phillips had reviewed the figures for the past two years that show expenditures had exceeded income--mainly due to the purchase of several major pieces of equipment. (Note: 10% of the sales receipts were still set aside for the Byron Cemetery Perpetual Care Fund.)

Mr. Miller, Zoning Inspector, reported that he had spoken with Assistant Prosecutor Hayden about pursuing collection from Mr. Lewis for the Mastic repair on Greenbriar. She is willing to write a letter from the Prosecutor's Office. However, she believes that considering his financial situation, the township won't be able to collect. After discussing the situation, the Board agreed to drop the matter, noting that their only recourse might be to deny him any permits in the future until it pays for the damages. Concerning the property at 4953 Bath Road, Mr. Miller reported that nothing has been done. (See minutes of December 21, 2016.) He has emailed Lisa Hammond, Wright-Patt Credit Union, asking for information on the status of the property and noting that the deadline for requesting a hearing has passed and the township can proceed with demolition or boarding up the house and removing the dead tree.

Mr. Miller and the Board discussed establishing a Zoning Compliance Report fee of \$50. This would not be for copies of records. This would be for compiling information and generating a report. Mr. Martin made a motion to establish a \$50 fee for a Zoning Compliance Report; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

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NEW BUSINESS: Mr. Martin made a motion to approve the 2016 Township Highway System Mileage Certification certifying 29.344 miles (no changes); seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mr. Ross noted that participation sheets for the County Engineer's Collective Bidding Programs for 2017 are due on February 10.

Mr. Martin made a motion to renew Bath Township's membership in the Ohio Township Association Group Rating Program administered by CareWorksComp; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried. This year's annual fee is \$1696.

The Board and Mrs. Brown reviewed the Fund Summary Report for 2016.

Correspondence:

- Kristie Tidd, Community Development Coordinator, Greene County Department of Development: information on Community Development Block Grant program.

Mr. Pitstick reported on a conversation with County Commissioner Tom Koogler about the possibility of getting financial assistance from the County for the extension of the county water line westward on Dayton-Yellow Springs Road. At present it appears that there is not sufficient interest among the owners to finance the project. The Board discussed what the County's interest might be if/when there is any development of the Greene Country Club property. Mr. Koogler had indicated that he would review the proposal. Mr. Pitstick also reported that Regional Planning will be doing a county-wide transportation plan. The last one was done 20 years ago. Mr. Pitstick had suggested to Ken LeBlanc, Regional Planning Director, that bike paths should also be part of the study, particularly in Bath Township where there is no connector between Fairborn and Yellow Springs. Regional Planning may soon have a requirement that any development must have a bike bath in their plans. Mr. Pitstick also noted that the City of Fairborn has rejoined the Regional Planning Committee.

Mr. Ross reported on a conversation with Interim City Manager Pete Bales about possible development plans initiated by Wright State that might involve Bath Township as well as Fairborn.

Mr. Martin made a motion to adjourn to Executive Session to review Road Department personnel evaluations with Mr. Heizer; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Mr. Ross called the regular meeting back to order. There being no further business, Mr. Martin made a motion to adjourn; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Elaine M. Brown, Fiscal Officer

Steven E. Ross, Chairman