

BATH TOWNSHIP BOARD OF TRUSTEES

December 21, 2016

This regular meeting of the Bath Township Board of Trustees was called to order by Mr. Pitstick. Other township personnel in attendance were Misters Martin, Ross, Heizer, Miller, Harrell, Trimbach, and Partee, and Mrs. Brown. Mr. Martin made a motion to approve the agenda; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried. Mr. Martin made a motion to approve the minutes of the December 7th meeting; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried. Mr. Ross made a motion to pay the bills totaling \$31,047.00; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

OLD BUSINESS: Mr. Martin made a motion to approve Resolution 35-2016 that summarizes the actions during several meetings in which vehicles and equipment were declared obsolete or unfit for the use for which they were acquired and defines the means of disposal by sealed bid; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried.

STAFF REPORTS: Mr. Heizer, Road Supervisor, reported that Miami Township had taken delivery of 40 of the 75 tons of salt that we had included with our purchase order. Brush removal for Cemex is planned for the first of January, weather permitting. This is in exchange for the debris removal done by Cemex at Byron Cemetery. (See November 2, 2016 minutes.) Miami Township will be assisting in exchange for work that we have done for them. Mr. Heizer has made arrangements with Cemex for securing our equipment overnight in order to eliminate trips back and forth to the garage. Fuel and labor will be charged to the Cemetery Fund. The mirror for Armstrong Road is in. Mr. Heizer and the Board discussed the installation.

Mr. Pitstick read through Mrs. Phillips' cemetery report. She provided a photo of the new cemetery sections that have been added to the computer program and noted that the first sale has been made in Section 16. She explained the need for a salt spreader for the pick-up truck. Since she could not attend tonight's meeting, she had sent Mr. Harrell and Mr. Partee to explain the situation and answer the Board's questions. Currently the salt spreader is on the dump truck and must be removed to handle dirt during a burial. Mr. Harrell went over the details with Mr. Pitstick. He and Mr. Partee had been to Kaffenbargers to see what was available. A cheaper model only uses bagged salt. There is room in the dirt barn to store bulk salt. On-site storage would be simpler than getting salt from the road garage salt barn during a snow/ice event. Mr. Ross made a motion to purchase the Salt Dogg Model SHPE0750 salt spreader from Kaffenbarger Truck Equipment for \$2732; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

Mrs. Phillips also asked for clarification on the Holiday Pricing Schedule and the Employee Pay Scale. The Board and Mrs. Brown discussed what the open and close charge should be for a burial on Friday, December 23. This is a holiday for the township employees since Christmas Eve is on Saturday. The approved charge for a Sunday and Holiday standard burial open and close is \$1650. Although the 23rd is not a holiday in the real world, the workers are on holiday and will receive overtime pay the same as they would for a Saturday. Mr. Ross made a motion that the charge should be at the Saturday rate of \$1200; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried. Mr. Trimbach then had a question about overtime pay on a holiday versus regular overtime pay.

Mr. Miller reported that he had not heard from Greg Lewis concerning the township's request for payment for damage to the Mastic on Greenbriar and has sent a second letter. If there is still no response, he will speak with Assistant Prosecutor Hayden about her sending a letter from the Prosecutor's Office. Concerning the Sunday property at 4953 Bath Road, Mr. Miller reported that Lisa Hammon from the mortgage lender, Wright Patt Credit Union, had contacted him. She asked him for the pictures of the property and indicated that they would probably send their property maintenance people out to assess the situation and that they may do the maintenance work themselves. She will keep Mr. Miller informed.

NEW BUSINESS: The Board had received the Ohio Public Employee Consortium Funding Plan renewal documents which included the Schedule of Benefits with the new Summary Plan Description, the Funding Account Adoption Agreement and the Health Reimbursement Account Agreement. Mr. Ross noted that this is a renewal and except for the co-pay reimbursement changes that were made, everything should be the same. Mr. Ross made a motion to sign the agreements; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

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Mr. Ross made a motion to approve reallocations in the General Fund for \$10 to Park-Other-Utilities from Park-Repairs & Maintenance; \$260 to Administration-Medical/Hospitalization, \$5 to Townhall-Medical/Hospitalization, \$160 to Highways-Medical/Hospitalization for a total of \$425 from Townhall-Repairs and Maintenance; \$45 to Administration-Advertising from Administration-Property Insurance Premiums; in the Road Fund \$370 to Medical/Hospitalization from Repairs & Maintenance; and in the Cemetery Fund \$480 to Medical/Hospitalization from Improvement of Sites; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

Concerning renewal of Morgan White Group Life and Disability policy, the Board discussed the life insurance coverage provided by the township, comparing the Standard Life policy for \$15,000 coverage with the Morgan White coverage for \$10,000 coverage. The Morgan White coverage is more expensive. Mrs. Brown will contact the agents to get an explanation for the price differential.

Mr. Ross made a motion to approve the Temporary Appropriation for the first quarter of 2017:

General Fund	\$ 85,057.50
Motor Vehicle License Tax Fund	\$ 1,000.00
Gasoline Tax Fund	\$ 15,500.00
Road Fund	\$ 94,900.00
Cemetery Fund	\$ 94,950.00
Fire Levy Fund	\$355,060.00
Permissive Motor Vehicle License Tax	\$ 10,000.00
Accum vac/sick Leave Termination Benefit	\$ 8,932.99

Mr. Martin seconded the motion. Roll call: three ayes, no nays, motion carried.

Mr. Ross made a motion to designate Mr. Pitstick as the township's representative to the Regional Planning and Coordinating Commission of Greene County for 2017; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried. Mr. Pitstick made a motion to designate Mr. Ross as the alternate representative; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

Mrs. Brown distributed draft copies of the 2017 Resolutions to the Board for their consideration at the December 30th meeting.

CORRESPONDENCE:

- Andrew Campanella, President, National School Choice Week: request to recognize January 22-28 as School Choice Week with a proclamation. After a brief discussion, the Board agreed that Mr. Ross contact Fairborn City Schools Superintendent Mark North to see what he has to say about the issue.

Mr. Martin made a motion to go into Executive Session to discuss employee compensation; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried.

Mr. Pitstick called the regular meeting back to order. Mr. Martin made a motion to adjourn; seconded by Mr. Pitstick. Roll call: three ayes, no nays, motion carried.

Elaine M. Brown, Fiscal Officer

Tom Pitstick, Chairman