

BATH TOWNSHIP BOARD OF TRUSTEES

February 3, 2016

This regular meeting of the Bath Township Board of Trustees was called to order by Mr. Pitstick. Other township personnel in attendance were Mr. Martin, Mr. Ross, Mr. Heizer, Mr. Miller, Mr. Trimbach, and Mrs. Brown. Mr. Martin made a motion to approve the minutes of the January 20th meeting; seconded by Mr. Ross. Roll call: Mr. Martin, abstain; Mr. Pitstick, aye; Mr. Ross, aye; motion carried. Mr. Ross made a motion to pay the bills totaling \$64,051.87 plus a transfer of \$1,895.74 to the US Bank Municipal Investor account; seconded by Mr. Martin. Mr. Ross noted that a payment in the amount of \$30,276.10 for the cemetery dump truck cab and chassis was included in the total. Roll call: three ayes, no nays, motion carried.

OLD BUSINESS: Mr. Martin made a motion that the Bath Township Trustees execute the Contract with Mr. James Miller for his services as the Bath Township Zoning Inspector and Administrative Aide effective February 1, 2016 at the hourly rate of \$30.00 paid monthly; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried. All parties signed the contract witnessed by the Fiscal Officer, Mrs. Brown.

Concerning the turn around on Pine Hill, Mr. Pitstick explained that Mr. Smith had added to the original plan—adding a partial curb and raising the height of a retaining wall. He and Mr. Burchett tested the turn-around with the snow plow that runs that route. Turning is doable, but tight. Mr. Heizer suggested using red-topped re-bars as markers. Mr. Pitstick didn't believe that the small amount of salt that might be spilled on the concrete would be an issue since the slope of the drive would allow the melting snow to wash it off. Mr. Heizer noted that some salt is needed on the turn so that the truck doesn't slide off the road. He also noted that moving the mailbox was not an option since that is the only spot that the delivery person can reach. Mr. Pitstick stated that he thought the turn-around would work, but the driver would have to be careful.

STAFF REPORTS:

Mr. Heizer, Road Supervisor, submitted his 2016 Road Projects proposal. He is recommending that the Board participate in the Greene County Engineer's Collective Bidding Program to chip and seal followed by fog seal three roads in Country Acres—Butternut, Cedarwood, and Hickorynut. The condition of Butternut Drive is such that a double rate of emulsion is recommended. He plans to put down approximately 2 tons of crack seal on Haddix, Bath, Fred Johnson, Wilkerson, Mud Run and Old Yellow Springs. This will be provided by Miami Township in exchange for the repairs needed on our paver that Miami Township has been using. Quotes were received last fall from Strawser for Mastic Seal on the park walking path for \$4,611, and \$922.14 to repair the damage on Greenbriar. (See minutes for meetings on October 21 and December 16.) Mr. Heizer noted that there would be an additional \$762 mobilization charge if we only did the repair work. This work will probably be done in May or June. Ray Hensley, Inc. has an open purchase order from 2015 for 1000 gallons of skin patching that Mr. Heizer plans to use on Upper Valley, Ravenwood, Wiley, Valleyview, and Tanner Plat. If Hensley starts work early enough, Mr. Heizer will have them do skin patching on Butternut, Cedarwood, and Hickorynut before the chip and seal. Finally, Mr. Heizer would like to order 300 tons more or less of asphalt to do wedging on both ends of Medway Road to be followed next year with chip and seal. He has also been talking with Greene County about doing butt joints on Medway. Mr. Ross and Mr. Heizer discussed the repairs needed on the 3x5 foot depression by the mailbox at 621 Woodhaven Trail. Mr. Ross made a motion to approve the 2016 Road Projects as presented including the County Engineer's Collective 422 Chip Seal program; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.

Mr. Heizer then presented his recommendation that the township participate in the 2016 Collective Center Line/Edge Line program. The Greene County Highway Department performs the work. Mr. Heizer had listed 17.314 miles of township roadways. The estimated cost is \$600 per mile. His calculations of materials and labor for pavement markings in 2014 and 2015 are approximately four to seven thousand dollars more than the estimated cost of \$10,400. Over the last several years it has taken anywhere from ten to fourteen days to complete the job. Mr. Heizer noted that by contracting this out, seasonal help would not be needed to do park mowing and more crack sealing could be done. The paint machine will still be used for painting stop blocks and the lines in the parking lots. Mr. Pitstick noted that the County's paint application seems to be heavier and holds up longer. Mr. Martin made a motion to have the County do the pavement markings; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried.

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Mr. Heizer reported on the boom-arm mower. JD Equipment had changed the hydraulic lines which seems to have fixed the problem. Mr. Rhoades had checked it out when JD Equipment brought it back. He thought the action was quicker, but won't know for sure until he actually has it out on the road. The road crew is still working on the conversion of the old cemetery pickup into a utility truck. Safety lights are needed.

Concerning the contract with 3n1 Tree Service, Mrs. Phillips, Cemetery Supervisor, reported that 3n1 had revised their quote to \$1,725 if the Certificate of Liability Insurance had to have Bath Township listed. The Trustees agreed that since 3n1 has insurance as does the township, it was probably not necessary to require Bath Township on the Certificate. Mr. Ross made a motion to waive the requirement; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried. Mrs. Phillips also reported that all three of the cemetery crew had acquired their CDL permits and hopefully all will be licensed by the beginning of summer. She is still waiting to meet with Ken Middleton, Soil & Water, about drainage. Mr. Heizer noted that Mr. Middleton had told him to call whenever there is a sufficient rainfall so that he can see exactly what is happening.

Mr. Miller, Zoning Inspector, recommended that the Board increase the zoning fee for a fence to \$50 noting that the permitting process for a fence takes as much time as an accessory building. Mr. Ross made a motion that the Zoning Fee Schedule Resolution be amended to change the fee for a fence permit from \$25 to \$50; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried. Mr. Miller reported that the resident at 3357 Boxwood had removed the TV from his yard. He would like to explore the possibility of nuisance hearings in order to clean up other properties in the township. He and Mr. Heizer had discussed how the road crew could assist in the cleanup by hauling away trash. Mr. Miller also revisited the resident at 2879 Old Yellow Springs Road about the trash in his yard and gave him until the end of the month to clean it up. Mr. Heizer explained how and why the resident had built a rock-lined drainage ditch across his yard. Mr. Miller noted that he had received notice from Kathleen Riggs, Fairborn City Planner, about a hearing on the opening of Section Two of the Bluffs on Trebein development.

NEW BUSINESS: Concerning the OPEC Funding Plan – January 1, 2016 Renewal, the Board had reviewed the renewal documents that included the Schedule of Benefits with the new Summary Plan Description incorporated along with the Funding Account Adoption Agreement and the Change of Summary Plan Description Agreement, both requiring signatures. Mr. Ross made a motion to approve the agreements with the adjustment of the \$7 per covered employee monthly administrator service fee that Mr. Harmon had reduced in his proposal for the renewal of the township's health insurance policy. Mr. Martin seconded the motion. Roll call: three ayes, no nays, motion carried. (Note: Per Mrs. Brown's telephone call with Mr. Harmon on February 4, he agreed that the service fee would be \$0 for 2016.)

Mr. Ross made a motion to approve the following reallocations:

- General Fund:
 - \$250 to Salaries-Trustees' Staff from Zoning-Other-Salaries
 - \$100 to Zoning-Medicare from Zoning-Other-Salaries
 - \$750 to Payment to Another Political Entity from Other Expenses
- Cemetery Fund:
 - \$595 to Other-Dues & Fees from Operating Supplies-Diesel & Gasoline
 - \$95 to Other-Dues & Fees and \$54 to Other-Employee Reimbursement from Heating Oil

Mr. Martin seconded the motion. Roll call: three ayes, no nays, motion carried.

Correspondence:

- Bill Houchins, Assistant Coach/Manager of Metro FC White U17B: letter requesting use of the park for soccer training once it opens through May 2016 on Tuesday and Thursday evenings from 5pm to 8pm. He has sent the certificate of insurance. Apologizing for not removing their training goal last year, he stated that he will be sure all of their equipment is removed at the end of May. Mr. Ross made a motion to approve the request; seconded by Mr. Martin. Roll call: three ayes, no nays, motion carried.
- Terry Riley, Superintendent Fairborn City Schools: a letter asking the Board's support for a levy renewal on the March 15th Primary Ballot. Mr. Martin made a motion that a Resolution be prepared in support of the levy; seconded by Mr. Ross. Roll call: three ayes, no nays, motion carried. The Board agreed that a presentation at a Trustees'

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meeting would probably not draw much of a crowd. Mr. Martin will prepare the Resolution.

Mr. Ross noted that the next meeting of the Fairborn School Advisory Team will be Wednesday, February 10, from 6pm to 8pm. He will be attending as a Bath Township representative. He and Mr. Miller will be meeting with the City Manager on March 4.

Mr. Pitstick reported that he and Mr. Miller had attended several sessions at the Ohio Township Association Winter Conference on January 29th. He attended one on TIFs and JEDDs which he found very informative. Noting the complexity of these financial arrangements, Mr. Pitstick felt that the township would definitely benefit by having a consultant when engaging in such negotiations. Mr. Ross agreed. Mr. Pitstick also noted that during the Q&A session on open meetings, the attorney making the presentation said that all trustees, not just one, can attend a fact-finding meeting.

Concerning the GovDeals auction of the 1996 International truck, Mrs. Brown reported that the auction ends February 8 at 8:25pm. The Board discussed the 12.5% fee charged by GovDeals. Mr. Pitstick noted that a live auction charges 10-12% of the reserved bid that is payable whether or not the item sells. There is no such charge with GovDeals if the item does not sell. The presumption of the Board at this time was that the reserve of \$13,500 would not be met. In Assistant Prosecutor Stephanie Hayden's email about disposal of property, she quotes ORC 505.10(B) which says in part that if the board has not received an acceptable offer, the board by resolution may enter into a contract without advertising or bidding for the sale. The resolution shall specify a minimum acceptable price that shall not be lower than the minimum price established for the public auction. Mr. Martin stated that we will need documentation showing that the reserve bid with GovDeals was \$13,500. Mrs. Brown will check the correspondence.

In response to a question from Mr. David Anderson, 3600 Byron Road, about the disposal of the old cemetery dump truck, Mr. Pitstick stated that the terms of the sale would be discussed at a regular meeting prior to any sale. Mr. Anderson expressed his appreciation that there was no longer a perceived need for a Sheriff's deputy to be in attendance. He also asked Mr. Ross if he might speak to him after the meeting. Mr. Ross agreed.

The Board continued to discuss advertising for sealed bids for the old cemetery dump truck and various other items that Mr. Heizer wants to dispose of.

Expressing concern about the condition of the old dump truck, Mr. Trimbach asked about the delivery date for the cemetery's new dump truck. Mr. Heizer will call Henderson. Mr. Pitstick asked Mr. Heizer to have Mr. Rhoades take a look at the old dump truck.

Mr. Pitstick offered the cemetery crew the use of his 30" flail mower that will attached to a mini track hoe to take out the rest of the honeysuckle along the cemetery fence row. He thought it would work better than the arm-mower.

There being no further business the meeting was adjourned.

Elaine M. Brown, Fiscal Officer

Tom Pitstick, Chairman

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